

ERC NEO Competency Test

Employee Name:	Training Topic: Safety Issues	
<p>Instructions: Type your name above. Read each question carefully – some are trick questions. Mark the answer you think is correct and when you have completed the test, print it out and forward the hard copy to: Lynne Keller, ERC Corporate Communications Director. This will be part of your permanent training record and you will receive credit for 2 hours of training. Do not score the test.</p>		
General/Emergency/Disaster Procedures	True	False
1. You should slowly push a wheelchair in front of you through a door.		
2. If you suspect someone has a weapon, you should try to negotiate with them to give it up.		
3. You may only smoke in designated areas on your scheduled breaks.		
4. You can use chewing tobacco in all ERC areas.		
5. All acts and threats of violence must be reported immediately to your supervisor.		
6. P.A.S.S. is the acronym for working with fire extinguishers. It means “Please Alert Supervisor Swiftly.”		
7. Locations of fire extinguishers are noted on all facility maps.		
8. A medication error is a critical incident & should be reported & tracked in Therap.		
9. If someone is having a seizure, you should move objects away that might cause injury and do not put anything in their mouth.		
10. Smoke detectors are only used in the ERC Preschools.		
11. If staff are in a meeting they can stay in the building during evacuation drills.		
12. Always leave doors open during a fire evacuation for ventilation purposes.		
13. You should remain in your designated area until you get the ALL CLEAR.		
14. During an evacuation, stay calm and follow procedures until you arrive at your designated area. Then panic.		
15. Make sure everyone you are responsible for is in attendance during an evacuation.		
16. If you have a large quantity of a clear liquid and want to pour it into a smaller container – just be sure that you have a lid on it. You don’t need to label it.		
17. MSDS sheets are located at all ERC facilities. You will learn where during your on-site orientation/training.		
18. Elopement/wandering is not considered a critical incident and doesn’t need to be reported.		
19. Infection control and knowing about blood-borne pathogens is important for every ERC employee.		
20. If you come in contact with blood and you know the client – you don’t have to treat it as infectious.		
Number Correct		___ Of 20
Score: (16 or greater correct of 20 = Pass)	Pass	Fail
Trainer Signature:	Date:	